

UNITED STATES BANKRUPTCY COURT
EASTERN DISTRICT OF MISSOURI
THOMAS F. EAGLETON U.S. COURTHOUSE
111 SOUTH TENTH STREET - SEVENTH FLOOR SOUTH
ST. LOUIS, MISSOURI 63102
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JAMES J. BARTA
CHIEF JUDGE

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CM/ECF
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Dear CM/ECF User, Registrant, Participant, or Licensee:

This communication contains information about the CM/ECF system. Although this information is posted on the Court's website (www.moeb.uscourts.gov), I will continue to periodically distribute this digest of the information that may have immediate value for your practice.

- **DISMISSALS.** The Bankruptcy Court has been fully functional under the CM/ECF system for more than sixteen months. During this early period the Chambers' staff have provided guidance and assistance by contacting registered users directly by telephone or email when an error has been identified. This temporary procedure was intended to ease the transition from paper to computer filing. The latest Error Reports indicate that the rate of error has stabilized and that in general, the same mistakes are being repeated by a small group of users. As a result, telephone notification or follow-up has been eliminated or dramatically reduced by the Chambers' staff. Please make certain that your documents are Accurate and that your procedures are Correct. Uncorrected errors and incorrect filings are processed according to the applicable rule; this usually means dismissal or denial of the relief requested.
- **CORPORATE IDENTIFICATION.** The 2003 amendments to the Bankruptcy Rules require corporations to file statements of corporate ownership. Rule 7007.1 operates when a corporation is a party to an Adversary Proceeding. Rule 1007(a)(1) requires that a statement containing the same information described in Rule 7007.1 be filed with the petition if the debtor is a corporation. Please review the language of these rules and the Advisory Committee Notes for the specific information required. The Statements are to be filed under standard CM/ECF filing requirements.
- **FEE SCHEDULE.** Fees charged for services in the Federal Courts are for the totality of services provided, including those provided through the court's electronic systems. Even though some initial tasks are now completed by the filing parties utilizing the technology provided by the court through CM/ECF, the fees must be paid.
- **TRAINING.** Advanced CM/ECF Training will be offered in July, 2004 in all three court divisions. Targeted to support staff, this training will address topics identified by external users as requiring additional emphasis. Further information will be available shortly.
- **SOFTWARE UPDATES.** Version 2.4 of CM/ECF will soon be implemented on the live database. Changes which affect external users can be found on the court's website at http://www.moeb.uscourts.gov/cmecf/pdfs/v2_4update.pdf.